

Terms & Conditions

The following Terms and Conditions apply to all event bookings made with Absolute events services limited. This is a legally binding contract between You & Us. Please read them carefully.

The minimum guaranteed number of guests is set out herein. The minimum guaranteed number of guests will always have to be paid for notwithstanding how many guests actually attend.

Any alterations to guest numbers should be confirmed in writing by You in accordance with the minimum guaranteed number of guests at least 4 weeks prior to the event date.

All provisions within the package are subject to availability.

Deposits & Payments

Payment Schedule:

£500	Deposit upon booking
£500	Deposit 3 months after booking
50 %	Deposit to be paid halfway between booking and event date
Final balance	4 weeks prior to event date

We reserve the right to cancel any booking that does not comply with the payment schedule above.

We understand that on occasion someone else (such as a parent or relative) may wish to make payments due to Us on your behalf. We will accept such payments but please note that You are legally responsible for any payments due to Us.

Cancellations

Any cancellations or postponements must be advised to the Company by written confirmation. The cancellation charges are as follows:

From booking: Loss of initial deposit (£500)

3 months after booking: £500

Halfway between booking & event date: Loss of £1000 plus 50% of outstanding balance

4 weeks or less prior to the event: Full payment

If You ask Us to provide items or services which We have had to obtain from an outside supplier, then the charge for the outside supplier's fee will appear on the invoice from Us to You. If a deposit is required to secure these services, we reserve the right to obtain the deposit from You to cover this. Similarly, if We have paid a deposit to an external supplier on Your behalf that is no longer required, the deposit paid will be non-refundable and non-transferable to Your overall function balance. You are responsible for deposits & payments for services you have booked externally such as florists, cake makers & other wedding service providers.

Food & Beverage

Company : Absolute events services limited

Company Number : 13523483

Food & beverages not provided by Us are not permitted on the premises (aside from a celebratory cake). Alcoholic favours are also not permitted. If any guest is found to be consuming external catering of any kind, appropriate action will be taken, including but not limited to removal from the function premises.

Due to food safety law any buffet food will only be displayed for a limited time at room temperature & after this time the buffet food will be removed. No food prepared by Us is to be taken off the premises.

Additional Items

We offer an in-house DJ service, the rate for your date can be advised by your coordinator. A £100 external supplier charge will apply should you choose to book an alternative DJ.

If any additional charges are incurred on the day of a Booking or after the date the invoice has been sent to the client for payment, the Company requires payment for such items on the day of the Booking unless the client has previously arranged credit facilities with the company.

The Management reserves the right to refuse admission.

The client is responsible to the company for any damage caused by the client or his or her guests, agents, employees etc to any areas of the Venue. The client agrees to indemnify third parties as a result of any negligence. Third party suppliers will be required to provide the Venue with a copy of their liability certificate along with a PAT testing certificate no later than 28 days prior to the event taking place.

The Venue is a non-smoking building in all areas other than in designated smoking areas outside of the main building, the client is responsible for his or her guests, agents, employees etc, should anyone be found to be smoking within the Venue building, a charge of £100.00 per incident will be applied.

You assume responsibility for equipment, vehicles & personal effects belonging to You & Your guests during Your time with Us. You will be responsible to make good any damage caused by You or Your guests to the property of the company.

We reserve the right and you hereby authorise us to charge your credit or debit card for any cost incurred during your stay for damage or any other negligence act of you or your guests, agents, employees etc (including without limitation specialist cleaning).

No alcoholic beverage may be purchased or consumed by any person under the age of 18 years old, the Company operates a challenge 25 policy. The Company staff are trained and instructed to refuse service if they feel they need to do so.

We operate a zero-tolerance policy on guests using aggressive behaviour towards any employees or guest of the Venue. Those who are showing aggressive behaviour towards any member of staff or other guest will be asked to leave the premises and no cost's will be refunded.

The use of confetti is not permitted in either the interior or exterior of the venue premises. A contamination charge of £350.00 will be applied in the event of confetti being used on the premises. We recommend informing your guests that confetti is not permitted on their invitation. A concession can be made for the use of real petals only which are permitted in the garden area only.

The use of fireworks and Chinese lanterns is strictly prohibited at the venue, a charge of £500.00 will be applied if anyone is found to be using fireworks or Chinese lanterns.

The company cannot be held responsible for any goods delivered to the Venue for use by the client. Any belongings left on the premises by the client or their suppliers must be collected within 7 days of the event taking place, the Venue accepts no responsibility for items left on the premises by the organiser, their guests or suppliers. If no written communication is had between the client or supplier with the Venue, the Venue reserves the right to dispose of any items left.

Force Majeure

The Company accepts no liability and will not pay any compensation where the performance of its obligations is prevented or affected directly or indirectly by or as a result of force majeure or any circumstances beyond its reasonable control including, but not limited to, flood, earthquake, extreme adverse weather conditions, natural disasters, national emergency, strike, acts of God, acts of terrorism, fire or failure of electric power, gas, water, or other utility service, plant machinery, computers, vehicles or any collapse of building structure.

Insurance

Our insurance only offers cover for the services we provide.

We strongly advise that You take out insurance to cover a cancellation. If for any reason You cancel this contract You will still be liable to make payment to Us in accordance with these terms.

All suppliers must produce proof of their public liability insurance a minimum of 4 weeks prior to the event.